



UNCUYO
UNIVERSIDAD
NACIONAL DE CUYO



FACULTAD DE
FILOSOFÍA Y LETRAS

EXTENSIÓN
SECRETARÍA DE
EXTENSIÓN UNIVERSITARIA

USERNAME CREATION AND ENROLLMENT GUIDELINE



New user creation

1. There are different methods to access the enrollment platform:

Method 1

Access the following link through a mobile phone or computer:

<https://autogestion.ffyl.uncu.edu.ar//eu>

Index

No es seguro | 181.117.241.203:81/?rubro=91

Aplicaciones P008 - Control de P... Borrar Sistema de Aulas Trilay Lista de lectura

Iniciar sesión

Buscar Actividades

Nombre de la Actividad

Todas las Categorías

BUSCAR

Rango 1-8 de 1 resultados

Diplomatura Instrumental en Corrección de Textos (Ortográfica y de Estilo) 5*
cohorte

Viernes de 16 a 20

Fechas	Horas	Lugar
22/04/2022 04/11/2022	200	FFyL

\$ 26000

Categorías

- Extensión
- Universitaria/Diplomaturas
- Extensión
- Universitaria/Formación
- Permanente

IMPORTANT!

- An E-mail is required to create a new username.
- Username and password creation must only be done once. After that, users can proceed to enroll in any University Extension activity (courses, workshops, conferences, congresses, etc.)



Method 2

2. Click on **“Iniciar Sesión” (Log in)**, located at the upper right hand corner of the website. Then, click on **“Regístrate” (Sign up)**, located below the **“Usuario” (username)** and **“Contraseña” (password) blank spaces**.

The screenshot shows a web browser window with a modal dialog titled "Iniciar sesión" (Log in) open. The modal contains two input fields: "Usuario" (Username) and "Contraseña" (Password). Below the fields, there is a link that says "¿No tienes una cuenta? Regístrate" (Don't you have an account? Sign up). At the bottom of the modal, there are two buttons: "Cancelar" (Cancel) and "Ingresar" (Log in). The background of the browser shows a website with a search bar, a list of categories, and a table of activities. The browser's address bar shows the URL "181.117.241.203:81/?rubro=91".

Fechas	Horas	Lugar
22/04/2022 04/11/2022	200	FFyL

\$ 26000

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3. A new window will be displayed, showing blanks to fill in. Once everything is complete, click on “Registrarme”(Sign up)

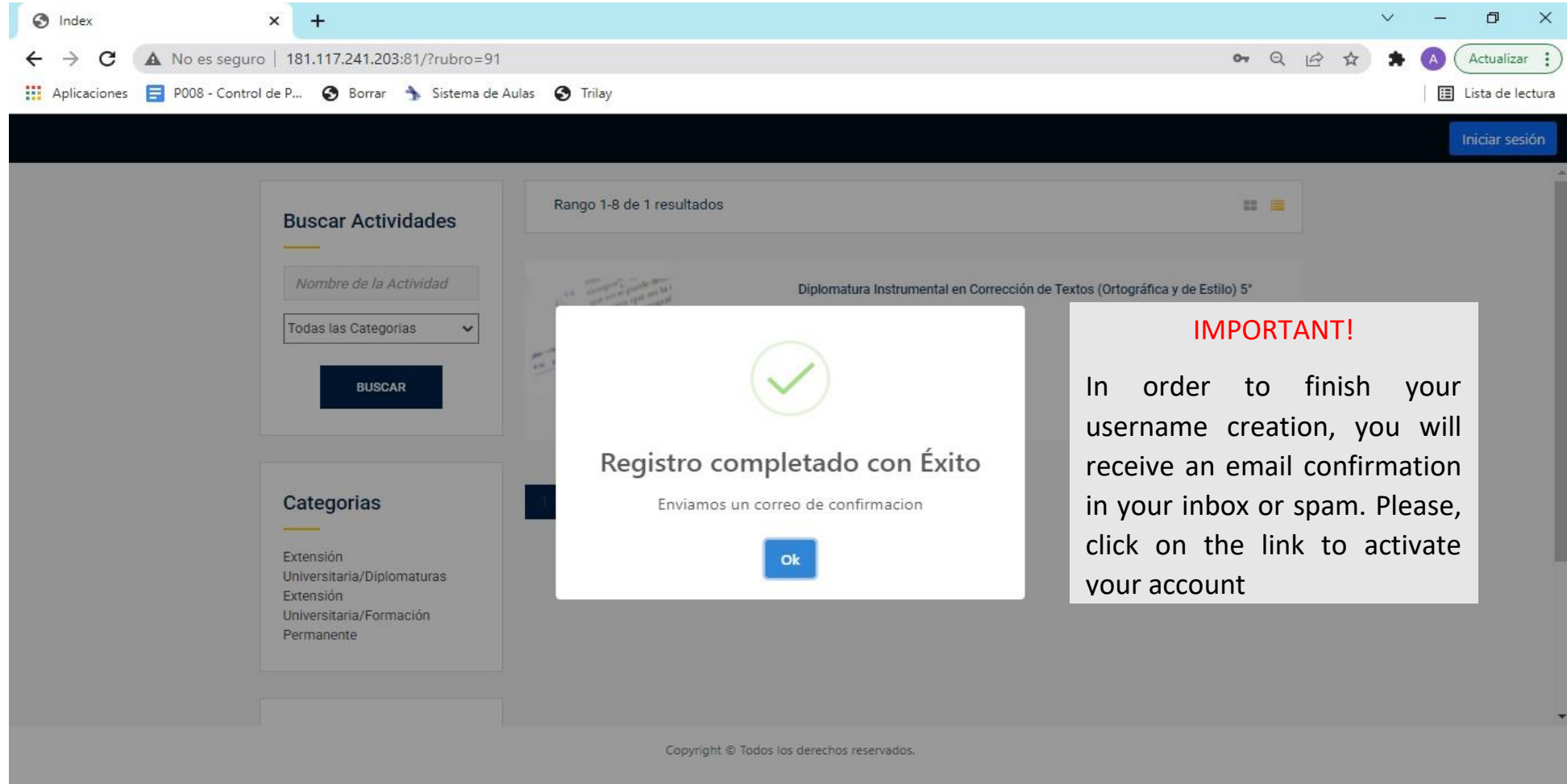
Suggestions:

- Write your ID number without any dots or other symbols.
- Under “Condición impositiva” (VAT taxpayer status) select “Consumidor final” (final consumer), unless, you require a specific receipt.
- Set your e-mail as your username.

IMPORTANT!

You won't be able to create your account unless you've completed all the requested information.

4. Congratulations! You have successfully created your username



The screenshot shows a web browser window with the URL `181.117.241.203:81/?rubro=91`. The page displays a search interface for activities. A central modal window shows a green checkmark and the text "Registro completado con Éxito" (Registration completed successfully) with a sub-message "Enviamos un correo de confirmacion" (We send a confirmation email) and an "Ok" button. To the right, a text box contains the following information:

IMPORTANT!

In order to finish your username creation, you will receive an email confirmation in your inbox or spam. Please, click on the link to activate your account

At the bottom of the page, there is a copyright notice: "Copyright © Todos los derechos reservados."

Online enrollment

1. Having created and activated an account, log in with the username and password introduced in the form.
2. Next, select the desired activity.

IDEAS

CATÁLOGO Catalogue

MIS COMPROBANTES

Buscar Actividades

Rango 1-8 de 1 resultados

Search bar

Filter

Search

Diplomatura Instrumental en Corrección de Textos (Ortografía y de Estilo) 5° cohorte

Viernes de 16 a 20

Fechas	Horas	Lugar
22/04/2022 04/11/2022	200	FFyL

\$ 26000

Categorías

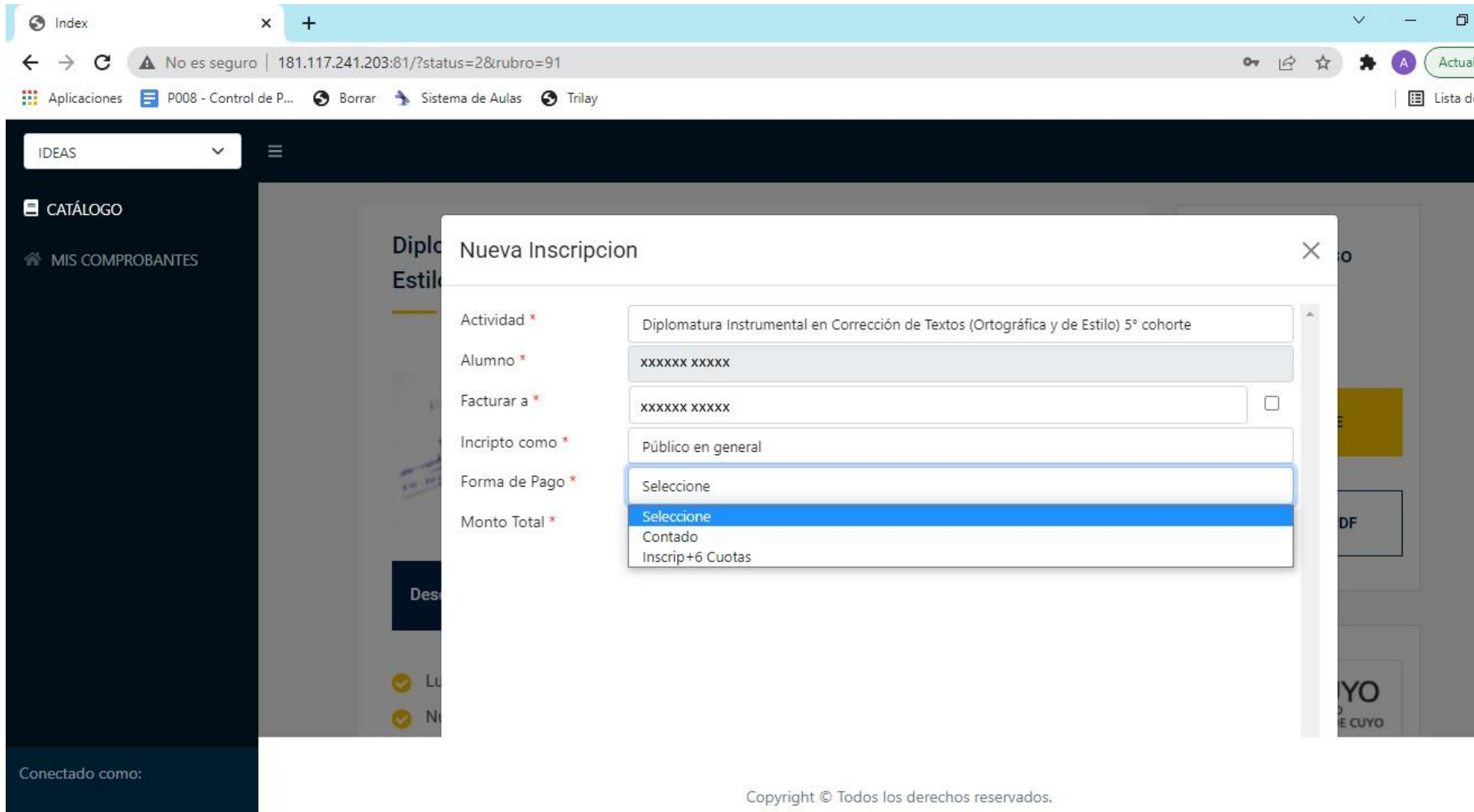
- Extensión
- Universitaria/Diplomaturas
- Extensión

Conectado como:

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The available activities can be found in the “Catálogo” (Catalogue) section. You may find the activity you are looking for using different filters.

3. Complete the requested information and then click on the “Guardar” (save) button located at the bottom of the window



IDEAS

CATÁLOGO

MIS COMPROBANTES

Diplo
Estilo

Nueva Inscripcion

Actividad *
Diplomatura Instrumental en Corrección de Textos (Ortográfica y de Estilo) 5° cohorte

Alumno *
xxxxxx xxxxx

Facturar a *
xxxxxx xxxxx

Incripto como *
Público en general

Forma de Pago *
Selecciona
Selecciona
Contado
Inscrip+6 Cuotas

Monto Total *

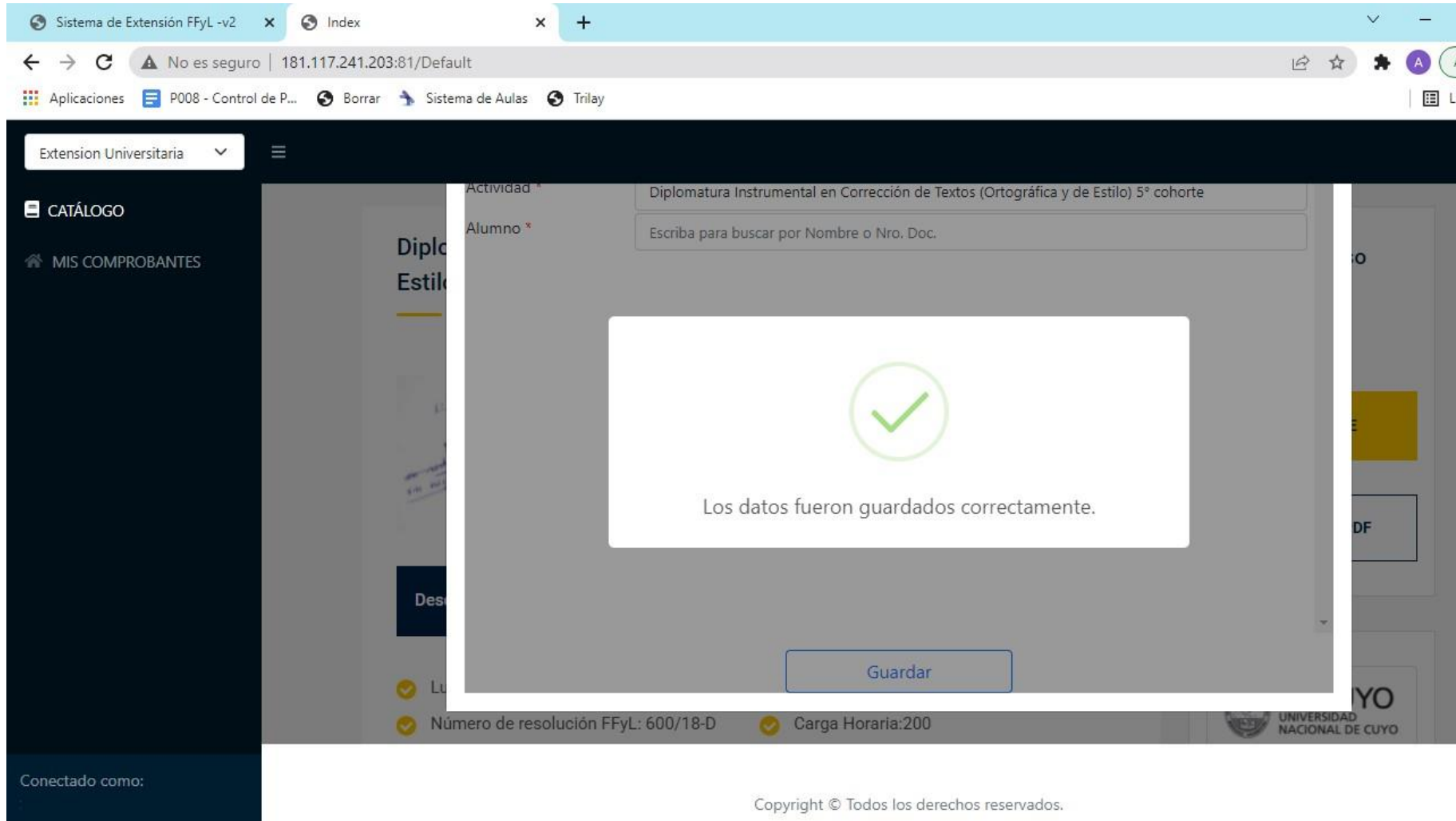
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IMPORTANT!

The payment method can't be modified once selected and saved

4. Congratulations! You have successfully enrolled in an activity!



Sistema de Extensión FFyL -v2 x Index x +

No es seguro | 181.117.241.203:81/Default

Aplicaciones P008 - Control de P... Borrar Sistema de Aulas Trilay

Extension Universitaria

CATÁLOGO

MIS COMPROBANTES

Actividad * Diplomatura Instrumental en Corrección de Textos (Ortográfica y de Estilo) 5° cohorte

Alumno * Escriba para buscar por Nombre o Nro. Doc.

Los datos fueron guardados correctamente.

Guardar

Número de resolución FFyL: 600/18-D Carga Horaria:200

UNIVERSIDAD NACIONAL DE CUYO

Conectado como:

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ATTENTION

Some activities will require a minimum amount of enrolled participants, therefore, payment will remain disabled until this requirement is met.

Thank you for your attention!
If you have any questions, contact us at:



extension@ffyl.uncu.edu.ar



Phone number: +54 261 4494097



Extensión Universitaria FFyL UNCuyo



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